

Lending Policy

The following loan periods apply to Shorewood-owned materials. Materials from other Milwaukee County libraries are subject to the owning library's lending policy.

Item	Loan Period	Renewal
Books, except those falling into below categories	3 weeks	2
Lucky Day Fiction (up to 500 pages)	14 days	0
Lucky Day Non-Fiction and Lucky Day Fiction 501+ pages	3 weeks	0
New Adult Fiction, Mystery, Romance and Science Fiction (up to 500 pages)	14 days	2
DVDs	7 days	2
Music CDs	3 weeks	2
Music LPs	3 weeks	2
Audiobook material including CDs, Playaways, Wonderbooks and kits	3 weeks	2
Magazines	7 days	2
Laptops (in-library use only)	3 hours	0
Mobile HotSpots & Radon detectors	3 weeks	0
Museum passes	3 days	0
Newspapers	Do not circulate	
Reference items	Do not circulate	

- Renewals are permitted for items which do not have a high holds ratio (defined as number of holds exceeding number of available copies).
- A renewal is equal to the length of an item's prescribed loan period.
- All Shorewood-owned materials have a three-day grace period, excluding laptops for in-library use only
- Patrons may borrow Shorewood-owned adult books and audiobooks for a six week period if requested at the time of check-out. For these items, renewals are equal to three weeks. New and Lucky Day materials are excluded from this practice.
- Items received through Inter-Library Services for interlibrary loan are due on the date indicated by the lending library.

Adopted by Library Board on June 4, 1999

Last Revised November 15, 2022